| Information to Parents | | |
|---|---|---|
| | Content | Prepared by |
| First day of each Term | • **Head Teachers' Welcome Letter to include holiday and diary dates (September only)**<br>• **Dates for the Term**<br>• **The Year's Long term topic plan (September Only)**<br>• **Curricular information for first half term**<br>• School Times<br>• Timetables<br>• PE / Games Clothing<br>• Uniform /Lost Property<br>• Homework Arrangements<br>• Extended Schools<br>• Water Bottles<br>• Parental Requests<br>• Contact with Teachers<br>• **Events for the Term** | Head Teachers<br>Lead Practitioners |
| Each Half Term | • **Dates for the Term**<br>• **Curricular information for the second half term**<br>• School Times<br>• Timetables<br>• PE / Games Clothing<br>• Uniform / Lost Property<br>• Homework Arrangements<br>• Extended Schools<br>• Water Bottles<br>• Parental Requests<br>• Contact with teachers<br>• **Feedback of the First Half Term's Events**<br>• **Forthcoming Events for the Next Half Term** | Lead Practitioners |
| Last day of each Term | • Head Teachers' Letter | Head Teachers |