



**Principal Haughton Academy**  
**Jonathan Lumb** B Ed (Hons) M Ed  
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Dear Parent/Carer

Our school receives funding from the Government to cover the costs of providing education. This can include all school running costs, such as employing teachers and support staff, books and equipment, computers, expenses on our school building and free school meals.

The school receives additional funding (known as the pupil premium) for pupils whose families receive certain benefits.

It is in **all** our interests that we bring in as much money as we can to support our school and ensure all of our children get the best possible education. To help your child and your school, we can do a very quick eligibility check for this additional funding via Durham County Council.

In order to do this we require the following simple information:

- **Full name of Parent/Guardian**
- **Date of Birth (of parent)**
- **National Insurance Number or**
- **Asylum Seekers Reference Number**

For the whole of the time your child is in our school this is the only information we will need to check (**unless your surname changes**) and therefore are asking all parents, no matter what your current circumstances are, to provide the details listed above. This also applies to those who are in receipt of Universal Infant Free School Meals (Reception to Year 2). Please rest assured that the information you provide is confidential and will be treated with the strictest confidence and safe keeping.

Please provide the information using the enclosed form, sign and return it to the school, we will do the rest. If your child is entitled to receive a free school meal we will let you know the outcome in a few days.

Many thanks for your help.

Yours sincerely

Mr Jonathan Lumb  
Principal

<b>School Contact:</b>	<b>Mrs Janice French</b>
<b>Telephone:</b>	<b>01325 254000 ext 2133</b>
<b>Email:</b>	<b><a href="mailto:jfrench@educationvillage.org.uk">jfrench@educationvillage.org.uk</a></b>

**FSM ENTITLEMENT VERIFICATION CHECK**

Please complete and return to the school office

**HAUGHTON ACADEMY, DARLINGTON**

NAME OF PUPIL(s): ..... YEAR GROUP:.....

SURNAME OF PARENT/CARER WHO IS IN RECEIPT OF AN ELIGIBLE BENEFIT

.....

NATIONAL INSURANCE NUMBER OF PARENT/CARER WHO IS IN RECEIPT OF AN ELIGIBLE BENEFIT

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**OR**

ASYLUM SEEKER'S REFERENCE 9 DIGIT NUMBER .....

DATE OF BIRTH OF PARENT/CARER

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**PLEASE TICK WHICH BENEFIT YOU ARE CLAIMING**

- Universal Credit with an earnings threshold that does not exceed £7,400 .....
- Income Support .....
- Income Based Jobseekers Allowance .....
- Income-related Employment and Support Allowance .....
- Child Tax Credit, provided you **are not** entitled to Working Tax Credit and have an Annual income, as assessed by HMRC that does not exceed £16,190 .....
- Guaranteed Element of State Pension Credit .....
- Where a parent is entitled to Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit). .....
- Support under part VI of the Immigration and Asylum Act 1999. ....

**I hereby give consent to a check for Free School Meals eligibility, via Durham County Council's Benefit Systems and the Department for Education's online service which includes data from HMRC and DWP. (Communication with Durham County Council may be subject to monitoring and recording.) I understand that it is my responsibility to inform the school if I no longer receive the relevant benefit.**

PARENT/CARER'S SIGNATURE: ..... DATE: .....

